

Terms and Conditions and regulations for hire:

1. The Hirer must be a responsible adult over the age of 18.
2. A member of BFRC committee with key holder duties will be responsible for opening and closing the premises. The key holder may not be on site throughout the duration of the let. The Hirer, must be present and in charge during the whole period of the let.
3. The facilities are let on the understanding that any member of BFRC has the right of entry at any time to the area hired and that the Police must be admitted to any function for the purpose of preserving order.
4. The times booked should be adhered to at all times or further charges will be applied.
5. Should the key holder that opens the facilities, before the function or hire commences, be of the opinion that it is likely to prove of an objectionable and undesirable character, they have the full power to cancel the booking, return the hire fees and not to be liable to pay any compensation.
6. BFRC reserve the right to refuse admission, or to evict, any person from the facility.
7. BFRC shall have the right to cancel a booking without explanation. In the event of such a cancellation a full refund of the booking fee will be given but the BFRC shall not be liable to pay any compensation.
8. A security bond of £50 may be payable at the time of booking (at the club discretion) and this will only be refundable on satisfied inspection of the area used after the event.
9. Damage – The Hirer will be responsible for the cost of repairing any damage caused, replacing furniture or fittings lost or damaged, or for deep clean of the building in the event that unnecessary mess is caused. In event of this the security bond if applied may be held back to cover these costs.
10. Conduct – The Hirer will be responsible for the proper conduct of persons using the facilities.
11. Loss of property – BFRC does not accept responsibility or liability for any damage or loss of property of things that are placed and left upon the premises whilst the club is being hired.
12. Fire Risks – The Hirer should make themselves familiar with the fire procedures for the Facilities and inform BFRC at the time of booking of any factor which involves extra fire risks.
13. Indemnity – The Hirer shall indemnify BFRC against all claims, demands, actions or proceedings in respect of the default or injury caused by or to any person which shall occur whilst the person is in or upon club property or arise from an accident whilst at the premises, or in respect of any loss or damage suffered or sustained by any person.
14. The facilities requested on the booking form and agreed communal areas are the only area to be used by the Hirer and they accept all other areas will be either locked or classed as out of bounds unless a request is made.
15. The Hirer shall not use the premises for any other purpose than that specified in the Booking Form/ Agreement, and is specifically forbidden to use, or allow the use of the premises or its surrounding grounds for any illegal or immoral purpose.
16. Groups – All groups working with young people should have their own insurance and staff checks e.g. CRB checks. The club takes no responsibility for this and recommends if unsure you seek appropriate advice.
17. The Hirer shall ensure that they have all necessary licences, consents and insurance in place for each function and that the function is competently managed.
18. The Hirer must ensure that they have read the guidance notes and rules for Hirers prepared by BFRC and ensure all users adhere to the rules and guidance set out there in.
19. Cancellation – Sessions within a block booking can be cancelled by the Hirer without charge up to 48 hours before the booking start time. BFRC reserves the right to charge a cancellation fee, up to the full cost of the hire, at its discretion for cancellations less than 48 hours before the booking start time. Hirers should be aware that repeated cancellations may impact on the allocation of future block bookings, should more than one application be made for the same slot.
20. The Hirer accepts these terms and conditions on the basis that he/she as named will be held fully responsibility during the hire period.

I have read and accept the terms and conditions set out above and agree to pay BFRC for any losses or damages incurred during this hire period caused by the hire party or organisation.

Date:

Signature:

Print Name: